



14045 Northdale Blvd., Rogers, MN 55374
Main: 763-241-1596 Fax: 763-241-9196
Email address: EmployeeRelations@summitbusinessgroup.net

GENERAL EMPLOYMENT APPLICATION

CONFIDENTIAL

New Look Contracting is an Equal Opportunity/Affirmative Action Employer

Application for Employment

New Look Contracting, Inc.

NLC, Inc. is an Equal Opportunity/Affirmative Action Employer and is committed to excellence through diversity.

The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Name			
Address	City	State	Zip
Phone Number	Mobile Number	Are 18 years of age or older? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Email Address:	Are You Currently Employed? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you ever filed an application with NLC before? If Yes, give date Yes <input type="checkbox"/> No <input type="checkbox"/> Date:	Have you ever been employed with NLC before? If yes, give date Yes <input type="checkbox"/> No <input type="checkbox"/> Date:	May we contact your present employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
How did you hear about New Look Contracting, Inc.?	Do you have reliable transportation to and from work? Yes <input type="checkbox"/> No <input type="checkbox"/>	Can you travel if a job requires it? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If Selected for Employment Are You Willing to Submit to a Pre-Employment Drug Screening Test? Yes <input type="checkbox"/> No <input type="checkbox"/>	Which Driver's License Class do you possess? A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>		
Any Driving Offenses on your record, other than speeding within the last 5 years? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please provide date and type of offense:			
List any courses/training completed (HazMat, OSHA 10/30, SWPPP, Competent Person, etc.)			

Position

Position You Are Applying For	Available Start Date	Desired Pay
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary		

Experience

<u>Class of Equipment</u>	<u>Yes</u>	<u>No</u>	<u>Years of Experience</u>
Laborer			
Tractor & Semi Trailer			
Dump Truck/Straight Truck			
Excavator			
Dozer			
Skid-Steer			
Motor Grader			

Roller			
Other:			

Education

School Name	Location	Years Attended	Degree Received	Major

References

Name	Title	Company	Phone

Employment History

Employer (1)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (2)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (3)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (4)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate

Address	City	State	Zip
Employer (5)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	

Once you have printed and filled out this form email it to EmployeeRelations@newlookcontracting.net



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INSTRUCTIONS

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM

Anti-Discrimination Notice. It is an unlawful employment practice for an employer to fail or refuse to hire or discharge and individual, or otherwise to discriminate against any individual with respect to that individual's terms and conditions of employment, because of such individual's race, color, religion, sex, or national origin.

NLC is subject to certain governmental recordkeeping and reporting requirements for administering civil rights laws and regulations. To comply with these laws, this employer invites applicants and employees to voluntarily self-identify their race/ethnicity and gender.

Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

INVITATION TO SELF IDENTIFY-Please answer the following questions

What is your gender? You may mark only one.

Male

Female

What is your race/ethnicity? You may mark only one box.

Hispanic or Latino: a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race.

White (Not Hispanic or Latino): a person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Black or African American (Not Hispanic or Latino): a person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino): a person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Asian (Not Hispanic or Latino): a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

American Indian or Alaskan Native (Not Hispanic or Latino): a person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino): all persons who identify with more than one of the above.